

## Notice of Meeting

### **SURREY COUNTY COUNCIL'S LOCAL COMMITTEE IN ELMBRIDGE**

**Date:** Monday 27 July 2009

**Time:** 4.00pm

**Place:** Committee Rooms 4 & 5, Elmbridge Borough Council, Civic Centre, Esher Surrey KT10 9SD

**Contact:** **Surrey County Council**  
**Local Partnership Team [Elmbridge]**  
**Civic Centre, High Street, Esher KT10 9SD**  
**Katie Mills or Delia Davies**  
**Telephone: 01372 832606 or 01372 832607**  
**E-mail: [katie.mills@surreycc.gov.uk](mailto:katie.mills@surreycc.gov.uk) or**  
**[delia.davies@surreycc.gov.uk](mailto:delia.davies@surreycc.gov.uk)**

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### **Surrey County Council Appointed Members [9]**

Mr Michael Bennison (Hinchley Wood, Claygate & Oxshott) (Vice-Chairman)  
Mr John Butcher (Cobham)  
Mr Nigel Cooper (East Molesey & Esher)  
Mr Peter Hickman (The Dittons)  
Mrs Margaret Hicks (Hersham) (Chairman)  
Mr Ernest Mallett (West Molesey)  
Mr Thomas Phelps-Penry (Walton)  
Mr Roy Taylor (Walton South & Oatlands)

### **Elmbridge Borough Council Appointed Members [9]**

Cllr David Archer (Esher)  
Cllr Chris Elmer (Walton Ambleside)  
Cllr Barry Fairbank (Long Ditton)  
Cllr Timothy Grey (Long Ditton)  
Cllr Alan Hopkins (Molesey South)  
Cllr John O'Reilly (Hersham South)  
Cllr Karen Randolph (Thames Ditton)  
Cllr Chris Sadler (Walton Central)  
Cllr David Tipping (Cobham & Downside)

## **Elmbridge Borough Council Substitutes:**

CLlr John Bartlett (St George's Hill)  
CLlr Elizabeth Cooper (Molesey East)  
CLlr Michael Courtney (Claygate)  
CLlr Ruth Lyon (Thames Ditton)  
CLlr John Sheldon (Hersham South)  
CLlr Ben White (Oatlands Park)

### **NOTES:**

1. Members are reminded that Standing Orders require any Member declaring an interest which is personal and prejudicial to withdraw from the meeting during the discussion of that item, except in the circumstances referred to in Standing Orders. If you have any queries concerning interests, please contact the Local Committee & Partnership Officer.
2. Members are requested to let the Local Committee & Partnership Officer have the wording of any motions and amendments not later than one hour before the start of the meeting.
3. Substitutions (Borough Members only) must be notified to the Local Committee & Partnerships Officer by the absent member or group representative at least half an hour in advance of the meeting.

If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language please either call Katie Mills on 01372 832606 or write to Local Partnerships Team, Elmbridge Civic Centre, High Street, Esher, KT10 9SD e-mail [katie.mills@surreycc.gov.uk](mailto:katie.mills@surreycc.gov.uk)

This is a meeting in public. If you would like to attend and you have any special requirements, please contact Katie Mills on 01372 832606 or Delia Davies on 01372 832607

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**1 APPOINTMENT OF CHAIRMAN AND VICE CHAIRMAN 4.00pm**

To note that Mrs Hicks and Mr Bennison have been appointed Chairman and Vice Chairman respectively for the ensuing municipal year.

**2 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS 4.02pm**

To receive any apologies for absence and notices of substitutions from Borough members under Standing Order 39.

**3 MINUTES OF PREVIOUS MEETING 4.04pm**

To approve the Minutes of the meeting held on 9 March 2009, as a correct record. *Pg 7-23*

**4 DECLARATIONS OF INTEREST 4.06pm**

To receive any declarations of personal and/or prejudicial interests from Members in respect of any item to be considered at the meeting.

[Note: Members are reminded that in accordance with Standing Orders any Member declaring a prejudicial interest is required to withdraw from the meeting unless he/she has obtained a dispensation from the Standards Committee]

**5 CHAIRMAN'S ANNOUNCEMENTS 4.10pm**

To receive any Chairman's announcements.

**6 APPOINTMENTS OF ELMBRIDGE BOROUGH COUNCIL CO-OPTED MEMBERS 4.15pm**

To note that the Elmbridge Borough Council have nominated the following nine Borough Councillors and six substitutes to serve on the Local Committee for the municipal year 2009-10. Michael Frater, Interim Chief Executive, has confirmed these appointments as follows:

**Members of the Committee:**

Cllr David Archer	Cllr Chris Elmer
Cllr Barry Fairbank	Cllr Timothy Grey
Cllr Alan Hopkins	Cllr John O'Reilly
Cllr Karen Randolph	Cllr Chris Sadler
Cllr David Tipping	

**Substitutes:**

Cllr John Bartlett	Cllr Elizabeth Cooper
Cllr Michael Courtney	Cllr Ruth Lyon
Cllr John Sheldon	Cllr Ben White

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| <b>7</b> | <b>PETITIONS</b>   | <b>4.20pm</b>   |
|          | To receive any petitions in accordance with Standing Order 65.   |                 |
| <b>8</b> | <b>PUBLIC QUESTION TIME</b>  | <b>4.40pm</b>   |
|          | To receive any questions from Surrey County Council electors within the Elmbridge area in accordance with Standing Order 66.             |                 |
| <b>9</b> | <b>MEMBER QUESTION TIME</b>  | <b>4.50pm</b>   |
|          | To receive any written questions from Members under Standing Order 47.   |                 |
| <b>8</b> | <b>CYCLING IN ELMBRIDGE<br/>LETTER OF REPRESENTATION</b>   | <b>5.00pm</b>   |
|          | To receive a report following the presentation of a Letter of Representation to the March Surrey County Council Local Committee meeting. | <i>Pg 24-30</i> |
| <b>9</b> | <b>WOLSEY ROAD, EAST MOLESEY<br/>LETTER OF REPRESENTATION</b>  | <b>5.10pm</b>   |
|          | To receive a report following the presentation of a Letter of Representation to the March Surrey County Council Local Committee meeting. | <i>Pg 31-34</i> |

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| <b>10</b> | <b>INTEGRATED TRANSPORT SCHEMES 2009/10 – 2013/14</b>   | <b>5.20pm</b>   |
|           | To receive a report detailing the financial outturn for Integrated Transport Schemes (ITS) for Elmbridge in the 2008/09 financial year and approve the ITS Programme for the financial years 2009/10-2013/14.     | <i>Pg 35-39</i> |
| <b>11</b> | <b>TILT ROAD CONTROLLED PARKING ZONE – CONSIDERATION OF OBJECTIONS</b>  | <b>5.35pm</b>   |
|           | To receive a report acknowledging the results of the formal consultation, following the advertisement of the Traffic Regulation Order, and to decide how to proceed with the parking controls scheme in Tilt Road | <i>Pg 40-43</i> |
| <b>12</b> | <b>DECRIMALISED PARKING ENFORCEMENT – TASK GROUP TERMS OF REFERENCE</b>   | <b>5.45pm</b>   |
|           | To agree the terms of reference for the Decriminalised Parking Enforcement Task Group for 2009/10.  | <i>Pg 44-47</i> |
| <b>13</b> | <b>TRADING STANDARDS IN ELMBRIDGE</b>   | <b>5.50pm</b>   |
|           | To update Members on the service provided by Trading Standards during 2008/09 and key activities related to Elmbridge.  | <i>Pg 48-54</i> |
| <b>14</b> | <b>COMMUNITY SAFETY</b>   | <b>6.00pm</b>   |
|           | To receive an update on the work of the Community Safety Partnership and delegate authority for the community safety budget to the Area Director.   | <i>Pg 55-</i>   |
| <b>15</b> | <b>LOCAL PROTOCOL</b>   | <b>6.10pm</b>   |
|           | To agree the Local Protocol on public engagement for 2009/10.   |                 |
| <b>16</b> | <b>REPRESENTATION ON OUTSIDE BODIES</b>   | <b>6.15pm</b>   |
|           | To appoint Local Committee members to represent Surrey County Council on various outside bodies in 2009/10.   |                 |

**17 MEMBERS ALLOCATIONS – ANNUAL REPORT 2008/09 6.20pm**

To receive a report informing the Local Committee how Member Allocations were spent in 2008/09.

**18 MEMBERS ALLOCATIONS 6.25pm**

To approve the Member Allocations criteria and guidance, the delegated authority process and make decision on the projects proposed for funding.

**19 DATE OF NEXT MEETING 6.30pm**

21<sup>st</sup> September 2009 at 4pm  
Molesey Youth Centre

**Despatch Date: 15 July 2009**